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# **JUAB COUNTY REMODELING: HEALTH DEPARTMENT REQUEST FOR PROPOSAL (RFP)**

**RFP OPENING TIME/PLACE:** Bids will be opened on **September 28, 2016 at 6:00 p.m.** in the Juab County Commission Chambers – Room 101, 160 North Main Street, Nephi, UT.

**RFP DESCRIPTION:** **JUAB COUNTY REMODELING: HEALTH DEPARTMENT RFP**

**RFP Submission Deadline:** September 28, 2016.

**Contact Name and Phone:** **Rick Carlton: 801-310-5493**  
**Mike Seely: 435-623-3408**

**Specifications:** *(By signing and submitting a Sealed RFP, bidder agrees to all RFP specifications.)*

Juab County is soliciting “**DESIGN/BUILD**” bid proposals, from licensed, insured contractors for remodeling of commercial office space to house the Health Department.

**This project is funded in whole or in part by a grant through the Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program. The contractor will be required to comply with all federal labor standards and attendant laws, including the payment of the most current Davis-Bacon wages and compliance with Section 3 to provide employment opportunities for lower income persons and small businesses. Local, minority and woman-owned business owners are encouraged to bid. The lowest responsible bidder will be selected.**

**Terms of Bid:** Potential Bidders shall contact **Rick Carlton: 801-310-5493** or **Mike Seely at 435-623-3408** to arrange for an on-site, pre-bid walk through of the project.

- 1) All work shall be accomplished under contract with the Juab County available at: “[juabcounty.com](http://juabcounty.com)”, under permits and licenses, then under bid forms. No work shall be accomplished until a signed contract has been executed and received by both parties. Signed contract shall be submitted with RFP and shall include the following language:  
“§ 135.38 Section 3 Clause.

A. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-

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assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

D. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.

F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

G. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b)."

- 2) HUD Form 4010 and the General Wage Decision is incorporated by reference with the terms of this bid and shall be strictly complied with by contractor and any subcontractors
- 3) Contractor to provide all labor, tools, materials, equipment, permits, plans and any and all other costs necessary to remodel the specified office space for the Health Department in the Juab County Building located at 160 N. Main Street, Nephi, UT..
- 4) This proposal shall include contractor proposed design/build plans for the proposed office space.
- 5) Must be a Licensed General Contractor in the State of Utah and shall provide a copy of current Contractor's License with bid.
- 6) Must provide a certificate of Liability Insurance naming Juab County as a named insured.

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- 7) Must provide a certificate of Worker's Compensation Insurance.
- 8) Contractor and all subcontractors must provide certification that he/she is registered and participating in the Status verification system required under Utah Statute 63G-11-103.
- 9) In lieu of Performance and Subcontractor Payment Bonds, unlimited certified lien waivers shall be signed by contractor in the amount of the contract. Juab County may also choose to pay materials providers and subcontractors directly.
- 10) Written bids must be physically received at the Juab County Clerk/Auditor's Office, 160 North Main – Room 103, Nephi, UT 84648 no later than 6:00 p.m. on September 28, 2016.
- 11) Juab County reserves the right to reject any and all bids, including token bids, and to waive any informality of the bid. Juab County also reserves the right to not accept the lowest bidder for purchases, nor accept the highest bidder for property sales, when, in the opinion of the County, a different bid may be in the best interest of the County.
- 12) Bids will be opened publicly in the Juab County Commission Chambers - Room 101, 160 North Main, Nephi, UT 84648 at 6:00 p.m. on September 28, 2016.
- 13) A Juab County Request for Proposal (RFP) form shall be completed, signed and returned in a sealed envelope as shown on page 4. RFP/Bid Forms and contract available at: "[juabcounty.com](http://juabcounty.com)", under permits and licenses, then under bid forms.
- 14) Construction work, plans, building permits and additional specifications to be provided by Contractor and shall be in compliance with all applicable building codes and zoning ordinances.
- 15) Contractor shall state in writing, proposed specifications and warranty and construction workmanship warranty with bid.
- 16) Construction and installation to be completed no later than **December 30, 2016**. Bidders shall specify *firm* "project completion date". Construction Completion dates shall be considered in Bid Award. Penalty for violation of committed contract completion date shall be included in construction contract.
- 17) Failure to comply with any and all of the terms of the bid may result in rejection of the bid.
- 18) Bidders *shall provide* a complete list of proposed materials suppliers and subcontractors to be used on the job with their bid.
- 19) Successful Bidder may begin project immediately upon award provided a signed, completed contract has been executed, all certificates of insurance, copy of General Contractor's License and certification of participation in status verification system, statement of specifications and statement of warranty are included.

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**JUAB COUNTY**  
**JUAB COUNTY REMODELING: HEALTH DEPARTMENT**  
**REQUEST FOR PROPOSAL (RFP) FORM**

Please LEGIBLY complete “all” information and sign below. Failure to completely and legibly complete this form may result in rejection of your bid.

NAME:		
BUSINESS NAME:		
ADDRESS:		
CITY:	STATE:	ZIP:
CONTACT PHONE: Area Code (    )		
ALTERNATE CONTACT PHONE: Area Code (    )		

Bidder Name  
Bidder Address

**SEALED JUAB COUNTY REMODELING: HEALTH  
DEPARTMENT RFP 092816**

C/o Juab County Clerk/Auditor’s Office – Room 103  
160 North Main Street  
Nephi, UT. 84648-1412

**1) Total Bid Amount:** \_\_\_\_\_ ***Firm* Project Completion Date:** \_\_\_\_\_

**NOTE:** All three pages shall be signed and/or initialed and included in the bid envelope along with warranties and other documentation and a copy of contractor’s license.

***Bidders shall sign below:***

Authorized Bidder Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Authorized Signer Name : \_\_\_\_\_