

Initials: _____

**JUAB COUNTY
REMODELING OF OFFICE SPACE
FOR TREASURER, ASSESSOR AND FAIR OFFICES
SEALED REQUEST FOR PROPOSAL (RFP)**

SEALED BID OPENING TIME/PLACE: RFP/Bids will be opened on **JANUARY 16, 2018** at **11:55 A.M.** in the Juab County Commission Chambers Room 101, 160 North Main Street, Nephi, UT.

SEALED BID DESCRIPTION: Juab County Remodeling of Office Space for Treasurer, Assessor and Fair Offices
SEALED RFP

SEALED BID Submission Deadline: January 16, 2018 – 8:30 a.m.

Contact Name and Phone: **Rick Carlton: 801-310-5493**

Specifications: *(By signing and submitting a SEALED BID, bidder agrees to all SEALED BID specifications.)*

Juab County is soliciting a “**DESIGN/BUILD**” Sealed Request for Proposal bids from licensed, insured contractors for **REMODELING OF OFFICE SPACE FOR TREASURER, ASSESSOR AND FAIR OFFICES** on the first floor in the Juab County Courthouse located at 160 North Main Street, Nephi, UT.

Onsite, pre-bid walk through required, by appointment only - please call Rick Carlton at 801-310-5493.

- 1) All work shall be accomplished under contract with the Juab County available at: “juabcounty.com”, under permits and licenses, then under bid forms. No work shall be accomplished until a signed contract has been executed and received by both parties.
- 2) Contractor to provide all labor, tools, materials, equipment, permits, plans and any and all other costs necessary to design, layout, construct and install remodeling of office space in the Juab County Courthouse on the main floor level, approximate location noted above, located at 160 N. Main Street, Nephi, Utah.
- 3) This Sealed RFP Bid shall include contractor proposed design/build plans of the project including proposed costs to design, construct and install of material for the remodeling of office space for the Treasurer, Assessor and Fair offices, as referred to above.

Initials: _____

- 4) Must be a Licensed General Contractor in the State of Utah and shall provide a copy of current Contractor's License with bid.
- 5) Must provide a certificate of Liability Insurance naming Juab County as a named insured.
- 6) Must provide a certificate of Worker's Compensation Insurance.
- 7) Contractor and all subcontractors must provide certification that he/she is registered and participating in the Status verification system required under Utah Statute 63G-11-103.
- 8) Performance and Subcontractor Payment Bonds required. Option: in lieu of Performance and Subcontractor Payment Bonds, certified lien waivers shall be signed by contractor, all subcontractors and all materials providers in the amount of the contract.
- 9) Written bids must be physically received at the Juab County Clerk/Auditor's Office, 160 North Main – Room 103, Nephi, UT 84648 no later than 8:30 a.m. on JANUARY 16, 2018.
- 10) Juab County reserves the right to reject any and all bids, including token bids, and to waive any informality of the bid. Juab County also reserves the right to not accept the lowest bidder for purchases, nor accept the highest bidder, when, in the opinion of the County, a different bid may be in the best interest of the County.
- 11) Bids will be opened publicly in the Juab County Commission Chambers - Room 101, 160 North Main, Nephi, UT 84648 at 8:30 a.m. on January 16, 2018.
- 12) A Juab County Sealed Bid form shall be completed, signed and returned in a sealed envelope as shown on page 3. SEALED BID/Bid Forms and Contract available at: "juabcounty.com", under permits and licenses, then under bid forms.
- 13) Construction work, plans, building permits and additional specifications to be provided by Contractor and shall be in compliance with all applicable building codes and zoning ordinances.
- 14) Contractor shall state in writing, proposed specifications and warranty and construction workmanship warranty with bid.
- 15) Bidders shall specify *firm* "project completion date". Construction Completion dates shall be considered in Bid Award. Penalty for violation of committed contract completion date shall be included in construction contract.
- 16) Failure to comply with any and all of the terms of the bid may result in rejection of the bid.
- 17) Bidders *shall provide* a complete list of proposed materials suppliers and subcontractors to be used on the job with their bid.
- 18) Successful Bidder may begin project immediately upon award provided a signed, completed contract has been executed, all certificates of insurance, copy of General Contractor's License and certification of participation in status verification system, statement of specifications and statement of warranty are included and provided to owner.

Initials: _____

**JUAB COUNTY
REMODELING OF OFFICE SPACE FOR
TREASURER, ASSESSOR AND FAIR OFFICES
SEALED BID FORM**

Please LEGIBLY complete “all” information and sign below. Failure to completely and legibly complete this form may result in rejection of your bid.

NAME:		
BUSINESS NAME:		
ADDRESS:		
CITY:	STATE:	ZIP:
CONTACT PHONE: Area Code ()		
ALTERNATE CONTACT PHONE: Area Code ()		

Bidder Name
Bidder Address

REMODELING OF OFFICE SPACE SEALED BID 011618
C/o Juab County Clerk/Auditor’s Office – Room 103
160 North Main Street
Nephi, UT. 84648-1412

Total Bid Amount: _____ **Firm Project Completion Date:** _____

NOTE: All three pages shall be signed and/or initialed and included in the bid envelope along with warranties and other documentation and a copy of contractor’s license.

Bidders shall sign below:

Initials: _____

Authorized Bidder Signature: _____ Date: _____

Printed Authorized Signer Name : _____